



ClovisFest International Village Booth & Performer Participant Application

Please submit your application and deposit by Friday, September 20th, 2019



Event Dates: Saturday and Sunday October 26th, 27th 2019

▪ **Contact Information**

Organization/Cultural Group: _____

Name of Performing Group: _____

Contact person(s): _____

Street Address: _____

Phone Number(s): _____ Email Address: _____

▪ **Performance Information**

Which hours do you prefer to be scheduled for your performance? We will try our best to accommodate your schedule. You will be contacted when your performance time has been selected. If you are interested in several performance slots please notate below.

Performance times are first come first serve

___ Saturday Morning 9 a.m. to 12 p.m.

___ Sunday Morning 9 a.m. to 12 p.m.

___ Saturday Afternoon 12 p.m. to 4:00 p.m.

___ Sunday Afternoon 12 p.m. to 4:00 p.m.

Specific day(s)/time(s): _____

Number of performers in your group: _____

Approx. performance duration: _____

Song/Music Device(s) used for performance: _____

I am interested in several performance slots _____

*Performers must arrive 20 minutes before their scheduled time.

*Group must check in with stage manager at arrival

*Music/Songs on devices must be lined up and ready for sound booth to play in order

• **Booth Information**

Cultural Display/Activity Description: _____

Cultural Items Vendor: Vendors are subject to pay a fee to the Clovis Chamber of Commerce if they do not also participate in the entertainment segment of the International Village. Booth **MUST*** display cultural artifacts/educational information. Any sale items must be approved by the Clovis Chamber. No food may be sold.

▪ **Booth Space Needed**

___ 10x10 ___ 20 x 10 ___ other (please specify) * Booth Spaces larger than 20x10 must have approval by The Chamber.*

▪ **Refundable Deposit**

A \$200.00 refundable deposit made payable to Clovis Chamber of Commerce shall be refunded in 7-10 business days after the event concludes. By submitting this form, I affirm that the facts set forth are true and complete. I understand that if I am accepted as a participant, any false statements, omissions, or other misrepresentations made by me on this form may result in my immediate dismissal from participation and will result in loss of deposit. All participants will be reviewed by Clovis Chamber of Commerce. Chosen applicants will be notified by phone or email within one week of application submission.

Submit Application & Deposit to:

**Clovis Chamber of Commerce
Att: Priscilla Montell
325 Pollasky Ave
Clovis, CA 93612**

Chamber Use Only		
Amount Received: \$ _____	Deposit Check: # _____	Date Received: _____
Return from last year: Y / N		

**CLOVIS FESTIVALS CLOVIS CHAMBER OF COMMERCE
INTERNATIONAL VILLAGE EXHIBITORS
CONDITIONS AND GUIDELINES**

1. Participants must provide their own display table, chairs etc.; easy ups/tents. Electricity and water are not available. Generators used must be registered on the application and receive prior approval from the Chamber. This is for the convenience for other exhibitors. Do not drive stakes or otherwise deface the selling area which you occupy. Damage to the structure of any part of the property or premises will be paid for by the exhibitor in full as determined by the Clovis Chamber of Commerce.
2. There will be no sharing of spaces. No one shall occupy the space other than the juried exhibitor except by prior consent of the Clovis Chamber of Commerce. Exhibitor will leave the condition of the premises equal to or better than found. This includes the sweeping and removal of all rubbish from designated space.
3. No drug or political related items will be exhibited or sold. All products including attire and exhibits must be appropriate for family viewing. Alcoholic beverages are prohibited in booths. No pets of any kind are allowed at the event without prior permission from the Chamber.
4. All participants are responsible for, and must have their own liability insurance coverage for any claims that might arise within their booth or from their activities at the event. The Clovis Chamber of Commerce, the City of Clovis nor the Event Co-Sponsors shall have any liability for loss or damage to property belonging to participants. Vendor is solely responsible for all items left in booth at all times and should not leave them unattended
5. Participants shall display and demonstrate from their designated areas only. Roving for advertisement with brochures/fliers, use of megaphones etc. or blocking isles is not permitted. No one may have give aways without prior approval from Chamber (i.e. balloons, etc.)
6. Booths must conform to size and restrictions of the event and not infringe on walkways, sidewalks, fire lanes or neighboring booths. No items may be placed outside designated space. VENDORS EXCEEDING SPACE WILL BE REMOVED FROM EVENT AND WILL NOT RECEIVE A REFUND. Tablecloths must be draped to the floor. Neither boxes or other storage items are allowed to be showing.
7. Participant must conform to event set up opening and closing times and all parking and entry/exit patterns. All booth participants must participate both days of the show when event is two days. Under no circumstances will early packing or leaving as well as late set up be allowed.
8. Neither food nor drink may be offered for sale or on a complimentary basis. All food and drink concessions are controlled under separate concession agreement.
9. The Clovis Chamber reserves the right, and participants acknowledges Chamber's right, to have and make final decision on all matters regarding event. Chamber reserves the right to remove, without compensation, participants for noncompliance to these **Conditions and Guidelines**, and/or to Chamber's request. Your use of the space must be in compliance with all Federal, State, City of Clovis and Fresno County ordinances.
10. Participant understands and agrees that participant name, product information and photos may be used in informational and promotional efforts for the events.

Liability Release: In consideration of being permitted to participate in Clovis Chamber of Commerce Festivals, I agree to assume all risks connected therewith and will not make a claim against, sue or attach the property of the Clovis Chamber of Commerce, it's employees, directors and volunteers for injury, or loss, however caused, even if by negligence, as a result of my participation.

I hereby release the Clovis Chamber of Commerce and the City of Clovis, it's employees, officers, officials, agents, directors and volunteers from actions, claims, or demands, that, I, my assignees, heirs distributes, guardians and legal representatives now have, or may hereafter have, for injury or damage resulting from my participation in Clovis Chamber Festivals.

Cooperation with event officials and other participants reserves The Clovis Chamber of Commerce the exclusive right to exclude/remove any participant whose conduct violates the purpose of policies of the event and participant will not receive a refund.

I HAVE READ THE CONDITION AND GUIDELINES AND THE REFUND POLICY AND AGREE TO ABIDE BY ALL OF THEM. FAILURE TO ABIDE BY ALL RULES COULD RESULT IN MY REMOVAL FROM THE EVENT AND MY EXCLUSION FROM FUTURE PARTICIPANTION IN ANY EVENT OF THE CHAMBER.

SIGNATURE _____

REMINDER: PLEASE RESPECT YOUR NEIGHBORS CRAFTS, THIS IS A NON-SMOKING EVENT