




# Clovis Re:Launch

## A Checklist To Relaunching Your Business

**Updated: 5/12/20 3:00 PM – Changes highlighted with **  
*This document will be updated as conditions and guidance changes.*

Businesses must adhere to the State of California’s Shelter in Place order. It is the City’s intent to allow businesses to operate as soon as possible. You can view the order here: <https://covid19.ca.gov/stay-home-except-for-essential-needs/>

At this time the State of California has developed a roadmap for reopening businesses in California. Review the roadmap and understand where your operation falls in the phases indicated in this plan. Always feel free to contact us if you have questions. A link to the roadmap is located here: <https://covid19.ca.gov/roadmap/>



This document will be updated and will be provided to the community when changes occur.

Now is the time begin operating if allowed and to get ready if not.

In preparation for businesses being allowed to reopen a checklist has been developed in consultation with the Fresno County Department of Public Health, a group of Clovis Business Owners, Public Safety Staff, and the City’s Economic Development Staff.

Please contact Andy Haussler at [andrewh@cityofclovis.com](mailto:andrewh@cityofclovis.com) to help you prepare and be ready for business.

### What resources, policies and training is needed to accomplish the following?

<input type="checkbox"/>	<b>Screen employees health (Must be done per Fresno County Public Health Order Dated 4/14/20)</b> <input type="checkbox"/> <a href="https://www.co.fresno.ca.us/Home/ShowDocument?id=43284">https://www.co.fresno.ca.us/Home/ShowDocument?id=43284</a>
<input type="checkbox"/>	<b>Screen client/customer health with long term (more than 15 minutes) exposure to employees/others without personal protection (Must be done per Fresno County Public Health Order Dated 4/14/20)</b> <input type="checkbox"/> <a href="https://www.co.fresno.ca.us/Home/ShowDocument?id=43284">https://www.co.fresno.ca.us/Home/ShowDocument?id=43284</a>
	<b>Review Stage your business is in per the State of California to determine potential operating timeframe:</b> <input type="checkbox"/> <a href="https://covid19.ca.gov/roadmap/">https://covid19.ca.gov/roadmap/</a>
	<b>Review guidance from State of California, prepare a plan, and post a checklist for employees and customers</b> <input type="checkbox"/> Guidance for Businesses Currently Allowed Operate <a href="https://covid19.ca.gov/industry-guidance/">https://covid19.ca.gov/industry-guidance/</a> <input type="checkbox"/> Guidance for businesses under closure order: <a href="https://covid19.ca.gov/roadmap-counties/">https://covid19.ca.gov/roadmap-counties/</a>

<input type="checkbox"/>	<p><b>Allow for social distancing if feasible</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> What layout changes can be made?</li> <li><input type="checkbox"/> What shift changes can be made?</li> <li><input type="checkbox"/> Can some employees work remotely?</li> <li><input type="checkbox"/> What change in managing customer/clients is needed?</li> </ul>
<input type="checkbox"/>	<p><b>If social distancing is not feasible, what else can be done to mitigate risk?</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Provide appropriate personal protective equipment to employees and/or customers/clients</li> <li><input type="checkbox"/> Install physical barriers</li> <li><input type="checkbox"/> Change layout</li> </ul>
<input type="checkbox"/>	<p><b>How will the facility be kept sanitized?</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Identify frequently touched surfaces</li> <li><input type="checkbox"/> Develop cleaning protocol</li> </ul>
<input type="checkbox"/>	<p><b>Designate contact person to work with local health officials if employee/client/customer test positive for COVID-19</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Can you track employee/client/customers that use your facility?</li> <li><input type="checkbox"/> Do you have a policy on how to handle COVID-19 related sick leave?</li> </ul>
<b>Understand Fresno County Department of Public Health Requirements/Guidance</b>	
<input type="checkbox"/>	<p><b>Fresno County Health Officer Order for Businesses, Hospitals and County Residents (amended 4/14/20)</b> <a href="https://www.co.fresno.ca.us/Home/ShowDocument?id=43284">https://www.co.fresno.ca.us/Home/ShowDocument?id=43284</a></p>
<input type="checkbox"/>	<p><b>Fresno County Health Officer Interim Guidance for Reopening Fresno County Businesses While Maintaining Customer Safety and Public Health (5/5/2020)</b> <a href="https://www.co.fresno.ca.us/Home/ShowDocument?id=44523">https://www.co.fresno.ca.us/Home/ShowDocument?id=44523</a></p>
<b>Assess Supply Chain for main line of business</b>	
<input type="checkbox"/>	<b>How to obtain products needed in order to reopen</b>
<input type="checkbox"/>	<b>Identify shortages in supply chain</b>
<input type="checkbox"/>	<b>Adjust business plan accordingly</b>

**Assess Supply chain for needed additional items such as:**

<input type="checkbox"/>	<p>Facemasks</p> <ul style="list-style-type: none"> <li>▪ Disposable           <ul style="list-style-type: none"> <li>▪ Kure Medical Supply <a href="http://www.kure-medical.com">www.kure-medical.com</a> (559)917-3207</li> </ul> </li> <li>▪ Reusable           <ul style="list-style-type: none"> <li>▪ Snowflake Designs <a href="http://www.snowflakedesigns.com/face-mask.html">www.snowflakedesigns.com/face-mask.html</a></li> </ul> </li> </ul> <p>Face shields</p> <ul style="list-style-type: none"> <li>▪ Precision Plastics <a href="http://www.precisionplasticsinc.com/">www.precisionplasticsinc.com/</a></li> </ul> <p>Plexiglas Barriers</p> <ul style="list-style-type: none"> <li>▪ Precision Plastics <a href="http://www.precisionplasticsinc.com/">www.precisionplasticsinc.com/</a></li> <li>▪ True-Value Hardware Clovis <a href="http://clovistruevalue.com/">clovistruevalue.com/</a></li> </ul> <p>Hand Sanitizer</p> <ul style="list-style-type: none"> <li>▪ Riley's Brewing <a href="http://www.rileysbrewing.com/hand-sanitizer">www.rileysbrewing.com/hand-sanitizer</a></li> <li>▪ True-Value Hardware Clovis <a href="http://clovistruevalue.com/">clovistruevalue.com/</a></li> <li>▪ Kure Medical Supply <a href="http://www.kure-medical.com">www.kure-medical.com</a> (559)917-3207</li> <li>▪ Cleaning Supplies <a href="http://www.clovisjanitorial.com/disinfectants.html">www.clovisjanitorial.com/disinfectants.html</a></li> </ul>
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**Develop Strategy to Communicate to Customers/Clients**

<input type="checkbox"/>	<b>You are Open!</b>
<input type="checkbox"/>	<b>Communicate limitations/changes in place on offerings and procedures</b>
<input type="checkbox"/>	<b>Provide confidence to customers and employees they are safe with your actions and communication</b>

**Research and Consider Guidance from other entities:**

<input type="checkbox"/>	<p><b>Center for Disease Control</b></p> <ul style="list-style-type: none"> <li>▪ <a href="#">Reopening Guidance for Cleaning and Disinfecting Public Spaces, Workplaces, Businesses, Schools, and Homes   CDC</a></li> <li>▪ <a href="#">Implementing Safety Practices for Critical Infrastructure Workers Who May Have Had Exposure to a Person with Suspected or Confirmed COVID-19   CDC</a></li> <li>▪ <a href="#">List N: Disinfectants for Use Against SARS-CoV-2   Pesticide Registration   US EPA</a></li> </ul>
<input type="checkbox"/>	<p><b>Federal Department of Labor</b></p> <p><a href="https://www.osha.gov/Publications/OSHA3990.pdf">https://www.osha.gov/Publications/OSHA3990.pdf</a></p>
<input type="checkbox"/>	<p><b>Fresno County Department of Public Health</b></p> <p><a href="https://www.co.fresno.ca.us/departments/public-health/covid-19">https://www.co.fresno.ca.us/departments/public-health/covid-19</a></p>

<input type="checkbox"/>	<b>California Department of Public Health</b> <a href="https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Guidance.aspx">https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Guidance.aspx</a>
<input type="checkbox"/>	<b>International Council of Shopping Centers (Retail/Commercial Property Owner)</b> <a href="https://www.icsc.com/uploads/t07subpage/Coronavirus_Reopening_Guidance_final_04_3020.pdf?utm_source=Email&amp;utm_medium=Eloqua&amp;utm_campaign=2020MEM&amp;utm_term=1&amp;utm_content=Members">https://www.icsc.com/uploads/t07subpage/Coronavirus_Reopening_Guidance_final_04_3020.pdf?utm_source=Email&amp;utm_medium=Eloqua&amp;utm_campaign=2020MEM&amp;utm_term=1&amp;utm_content=Members</a>
<input type="checkbox"/>	<b>National Restaurant Association</b> <a href="https://restaurant.org/Downloads/PDFs/business/COVID19-Reopen-Guidance.pdf">https://restaurant.org/Downloads/PDFs/business/COVID19-Reopen-Guidance.pdf</a>
<input type="checkbox"/>	<b>International Health, Racquet &amp; Sportsclub Association:</b> <a href="https://www.ihrsa.org/improve-your-club/safety-considerations-for-your-health-club-reopening-plan/">https://www.ihrsa.org/improve-your-club/safety-considerations-for-your-health-club-reopening-plan/</a>
<input type="checkbox"/>	<b>California Association of Realtors</b> <a href="https://www.carcovidupdates.org/best-practices-guidelines">https://www.carcovidupdates.org/best-practices-guidelines</a>